

Recruitment of Full-time Faculty Member in the Department of English and Intercultural Studies, Faculty of International Studies and Liberal Arts

1. **Classes to be Taught:** British Cultural Studies, English Language
2. **Position Offered:** Professor, Associate Professor, or Instructor
3. **Number of Positions:** 1
4. **Starting Date:** April 1st, 2027
5. **Deadline:** September 30th, 2026 (Must arrive by)
6. **Qualification Requirements:**

The successful applicant must fulfill all of the following criteria.

 - ① As well as being familiar with Momoyama Gakuin University's founding ethos (see below*), applicants will be expected to dedicate themselves to both teaching and research.
*Founding Ethos: "Fostering Citizens of the World"

*Educational Purpose: "On the basis of the Christian spirit, through cultivation of character, instruction of cultural enrichment, and research and teaching of specialised academic pursuits, foster internationally active citizens of the world who will contribute to the development of international society and world culture."

Applicants must hold a Ph.D., or have commensurate research achievements, in a field related to cultures of the English-speaking world (such as literature, history, or cultural studies, excluding American cultural studies). *Those whose primary field of research is English linguistics or TESOL do **not** meet the selection criteria.
 - ② Applicants should have prior experience (preferably 3 years or more) of teaching related subjects in a university or junior college in Japan.
 - ③ Applicants should be enthusiastic in supervising students both in and out of the classroom, including active supervision and participation in extramural study and training etc. Applicants must be capable of teaching courses in the university-wide common curriculum, specialised courses offered by the Faculty of International Studies and Liberal Arts (such as British Cultural Studies and seminars in the Global Symbiosis Course), as well as postgraduate-level lectures and seminars.
 - ④ Applicants must be native speakers of English with sufficient Japanese ability to perform university administrative tasks, participate in meetings etc.
 - ⑤ The successful applicant will be expected to reside either in Osaka Prefecture or within close commuting distance.
 - ⑥ Shortlisted applicants must be able to attend the interview on the designated date in November.
7. **Salary and Benefits:**

In accordance with the university's salary regulations in effect at the time of appointment
Health and welfare: membership of Private Schools Mutual Aid (pension and health insurance), nursing care insurance, employment insurance, and workers accident compensation insurance
The mandatory retirement age for full-time faculty members is 65. A re-employment system is available until the end of the academic year in which the individual turns 68.
8. **Required Documents:**

(Number of copies is for applications submitted by post)

① Curriculum Vitae (in designated format)		4 Copies
② A list of research and educational accomplishments (in designated format)		
③ 3 Principal research works		(4 copies of each)
※Originals, offprints or copies are acceptable.		
※Indicate your preferred order of review in the list of research achievements.		
④ A list of educational and administrative experience/achievements (in designated format)		4 Copies
⑤ Summaries of the three principal research works in both English (approx. 500 words each) and Japanese (approx. 1,000 characters each)		4 Copies
⑥ A course plan (15 class syllabus) for <i>British Cultural Studies</i> including a subtitle for the course		4 Copies
⑦ An essay in Japanese of approximately 2000 characters describing the applicant's educational philosophy and aspirations in the faculty		4 Copies
⑧ Names and contact details of up to three references (free format)		4 Copies
(Please provide mailing address, phone number, email address, and relationship to the applicant of each reference.)		

※ Please download the designated forms for items ① and ② from the following link:
https://www.andrew.ac.jp/gakuin/recruitment/rirekisho_gyosekisho2020.docx

※ Please download the designated forms for items ④ from the following link:
https://www.andrew.ac.jp/gakuin/recruitment/kyouiku_gyosekisho2020.doc

※Documents submitted by post (including research works) will not be returned. If you wish to have them returned, please enclose a self-addressed stamped envelope or a prepaid/collect-on-delivery shipping label.

For item ⑥, please draft the syllabus with reference to the syllabi posted on the university website. Note that 'British Cultural Studies' is a course open to students in their second year or above. A subtitle must be included. <https://m-port.andrew.ac.jp/cpsmart/public/dashboard/main/ja/Simple/1900/3000120/wsl/SyllabusKensaku>
9. **Selection Process:**

After screening of the application materials, shortlisted candidates will be invited to the university campus for an interview. As part of the interview, candidates will be asked to conduct a demonstration lesson. The learner level for the demonstration lesson will be communicated to the candidates in advance.
10. **Notification of Result:**

Candidates will be notified by post following the conclusion of the interview process.
11. **Submission Method:**

Please submit your application documents by either post or email.
※If submitting by email, convert each document to PDF and compile them into a single ZIP file/folder .
(name the file as '[英語][Your Name]'). Attach the ZIP file to the email and include:
【『英語』教員応募書類】 in the subject line of the email.
※When submitting via email, applicants may send published books by post if they are part of the application materials (research works). In such cases, please state in both the email and the postal submission that a combination of email and postal delivery is being used.
※Email attachments exceeding 20 MB may not be received. Please submit such files in multiple emails.
Online storage services may not be used.
12. **Submission Address:**

<Submissions by Post>
〒594-1198 大阪府和泉市まなび野1-1 桃山学院大学 国際教養学部長 南條健助 宛
※Please write 『英語』教員応募書類 in red on the envelope and send it by registered mail.

<Submissions by Email>
gakubusaiyou@andrew.ac.jp
※After receipt, a confirmation email will be sent within three business days, excluding Saturdays, Sundays, and public holidays.
If you do not receive the confirmation email, please resend your application documents. To prevent delivery issues, if submitting close to the deadline, please notify us in advance that you will be submitting by email.
13. **For Inquiries:**

桃山学院大学 学部事務室
TEL: 0725-92-7062
FAX: 0725-54-3203
E-mail: gakubusaiyou@andrew.ac.jp
14. **Other:**
 - ① Applicants may be asked to submit additional documents as part of the selection process.
 - ② Personal information included in application materials will not be used for any purpose other than selection and employment.
 - ③ Travel expenses for attending the interview will be reimbursed in accordance with the university's travel regulations (domestic travel only).

以上